

**ENGLISH COMMUNICATION - II (ENGLISH)**

- 4. Reading and Understanding**
  - Close Reading
  - Comprehension
  - Summary Paraphrasing
  - Analysis and Interpretation
  - Translation (from Indian language to English and vice-versa)
  - Literary / Knowledge Texts
- 5. Writing Skills**
  - Documenting |
  - Report Writing
  - Making notes
  - Letter writing